

## **Tesla Delivery Inspection Checklist**

### **Exterior**

- ☐ Quick visual of all sides of the car looking for panel dents and deep scratches
- ☐ Remove aero wheelcover and check wheels for curb rash and missing valve caps or lug nuts
- ☐ All glass should fit flush with no chips or cracks especially along edges
- ☐ Headlights & taillights flush with no cracks or signs of trapped moisture
- ☐ Doors, hood, trunk should fit flush.
- ☐ Frunk - look for pinched weather stripping, toe hook should be present in bottom of frunk.
- ☐ Trunk - look for pinched weather stripping
- ☐ Check charger case for included accessories 120 and 220 plugs.
- ☐ Open driver door and make sure it opens easily.
- ☐ Before getting in check for pinched weather stripping and for paint scratches or overspray in door sill and jamb
- ☐ Look at plastic door panel for scratches gouges where it may have been kicked by feet.

### **Interior**

- ☐ Look for damage or stains on seat before sitting.
- ☐ Steering wheel should be centered but this may not be apparent until driving.
- ☐ Steering wheel leather should not be scratched
- ☐ Look for grease, dirt, stains on pillars and head liner while sitting.
- ☐ Check dash for scratches or cracks in wood trim
- ☐ Look at center screen it should not be scratched chipped or cracked along edges.
- ☐ Center console should not be scratched and opens / closes correctly
- ☐ Try radio - balance control can show all speakers function.
- ☐ Try different fan speeds, no weird sounds
- ☐ Before getting out check all power windows for down / up operation
- ☐ Look up making sure there are no stains or grease marks where people instinctively place their hands when getting in and out of car.
- ☐ Look at all glass – windshield and roof – for chips or cracks.

### **Doors**

- ☐ After exiting the car check remaining doors for easy opening and closure
- ☐ Check door weather stripping for pinches
- ☐ Check door sills and jabs for scratching or paint overspray
- ☐ Check door panels for scratches or gouges in plastic
- ☐ Check rear seats for stains and broken stitching
- ☐ Check that rear seat armrest opens and rear seat can fold down and latch without issue.

**Take photos of all exterior areas and interior of car**

**Cosmetic damage needs to be identified at delivery**