

## **TESLA PICKUP CHECKLIST**

### **What to bring with you:**

1. Download the **Tesla App** on your smartphone and bring your smartphone with you
2. A physical paper copy of your signed purchase agreement
3. A physical paper copy of your down payment and all financing details
4. A physical paper copy of this Tesla Model 3 delivery checklist
5. If the car is being registered to more than one person, both people should be there for delivery to sign all final documents
6. Driver's licenses for anyone who will be on the registration
7. A physical paper copy of your insurance card that shows all drivers who will be on the registration
8. A flashlight (we'll explain later)

### **What to check when you meet your new Tesla Model 3:**

1. Compare the actual VIN with the VIN on your paperwork
2. Ensure that your new car is the correct color and has the correct wheels
3. Inspect the entire vehicle for damage (if you're picking up your car in the evening, or if it is gloomy out, use your flashlight that you're now glad you brought)
4. Look for any error messages on the main display screen

5. Inspect the wheels and rims for damage, as these items are easily damaged in transport
6. Check all glass surfaces for cracks or misalignment
7. Open and close all doors, the trunk, and the frunk to make sure they are functioning properly
8. Test the driver and passenger doors emergency release function
9. Open and close all four windows
10. Make sure that there is a towing eye under the mat in the frunk
11. Inspect seat upholstery, carpets, and headliners for damage and/or stains
12. Check all seat belts to ensure they are working properly
13. Make sure that your rear seats fold down properly
14. Press the horn in the centre of the steering wheel down to test
15. Test the windshield wipers
16. Check to ensure the rear view camera works
17. Turn on the sound system and make sure all speakers are working
18. Test the steering wheel controls to make sure they are functioning properly
19. Test all lights in the car including the headlights, brake lights, and turn signals
20. Check the rear-view mirrors to ensure the controls are functional and they fold properly

21. Plug your new car in to ensure that it is receiving a charge
22. Check the following items in your mobile charging kit to ensure that they are working properly:
  - NEMA 120v adapter
  - NEMA 240v adapter
  - Generation 2 mobile connector and cable
  - J1772 adapter
23. Pair your phone(s) to your car using the Bluetooth system and make sure you can play audio
24. Test both key cards to ensure they are functioning properly
25. On your touch screen, tap the Tesla “T” to bring up the “About Your Tesla” window. Access the sketch pad by tapping on the unicorn icon. Leave the sketch pad open for a minute or two and see if any marks appear without you touching the screen. This can be an indication of “phantom touching,” a rare but annoying glitch in some touch screens.
26. After turning your car on, listen for any strange sounds. If you’ve never driven or traveled in an electric car before I realize that this may be tough to do. Why not have a friend or relative who owns a Tesla accompany you for pickup? They will be able to tell you if something seems off.
27. After all is said and done, ask your Tesla Delivery Specialist to double check and make sure that your car is listed as “delivered” in the Tesla network. Having a different status other than “delivered” will result in you not being able to use the app properly...which would be really bad.